



Full set of **50** Policies and Procedures to enable sustainable business operations starting from **£600**.

| Operations Policies                       | Operations Policies                     |
|---|---|
| Person Centred Care                       | Social Media                            |
| Confidentiality                           | Soft Diet                               |
| Quality Assurance                         | Nutrition                               |
| Delegated Tasks                           | End of Life                             |
| Empowerment and Advocacy                  | Staffing and Key Working                |
| Care Records and Record Keeping           | Escorting of Service Users              |
| Key Holding Access                        | Equality and Diversity Service Users    |
| Email and Internet Use                    | Use of mobile phones at work            |
| Mental Capacity, Decision Making and DOLs | Compliments, Complaints and Suggestions |

| Health and Safety Policies                          | Health and Safety Policies        |
|---|-----------------------------------|
| Adverse Incident                                    | Sharps Safety                     |
| RIDDOR Procedures                                   | Infection Control                 |
| Misuse of Alcohol and Illicit Substances            | Risk Assessment                   |
| Safeguarding Adults                                 | Resuscitation                     |
| Manual Handling                                     | Clinical Waste                    |
| Missing Persons Procedure                           | Promotion of Continence           |
| Managing Behaviours that Challenge                  | Falls                             |
| Medication Policy (Community Living)                | Privacy and Dignity               |
| Protection Against Infection by Blood Borne Viruses | Wheel Chair                       |
| Physical Intervention                               | Safe Use of Gloves                |
| Safe Use of Bed Rails                               | Dysphagia (Swallowing Difficulty) |

| Administration Policies   | Administration Policies |
|---------------------------|-------------------------|
| Supervision and Appraisal | Whistleblowing          |
| Performance Management    | Annual Leave            |
| Absence Management        | Probation               |
| Code of Conduct           | Boundaries              |
| Equality and Diversity    | Flexible Working        |